



U.S. BANKRUPTCY COURT

MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

E-Orders Training Materials

E-Orders For Filers

Revised Sept. 4, 2024



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Objectives

When you complete review of these instructions, you should be able to:

- Upload a proposed Order to the Court
- Locate your uploaded Order in the ECF system
- Replace an Order

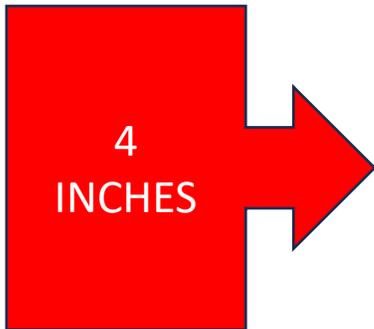


**U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE**



Form of Order

When you are drafting your Order for the Judge to sign you **MUST** have a 4 inch margin at the top of the page and a 1 inch margin at the bottom.



IN THE UNITED STATES BANKRUPTCY COURT FOR THE
MIDDLE DISTRICT OF TENNESSEE

IN RE:)
) Chapter 7 Proceeding
CHESTER COPPERPOT,) Case No. 3:24-00086
) Randal S. Mashburn, Judge
TEST Debtor.)

**EXPEDITED TEST ORDER GRANTING EXPEDITED
MOTION TO CONDUCT TESTING**

This cause came before this Court today, upon the Test Motion regarding very important testing. The request requested by the requestor is **GRANTED**.

Accordingly, it is so **ORDERED** that the Testing shall continue.

**THIS ORDER WAS SIGNED AND ENTERED ELECTRONICALLY
AS INDICATED AT THE TOP OF THE FIRST PAGE.**

APPROVED FOR ENTRY:
TESTER & TESTER, PLLC
/s/ Test Attorney TNMB
Test Attorney,
Attorney at Law
100 Attorney Way
Nashville, Tennessee 37203
Phone: (615) 256-8300
Email: tnmbco-testattv@gmail.com

CERTIFICATE OF SERVICE

I hereby certify that I have sent a true and exact copy of the foregoing to the United States Trustee, Chapter 7 Trustee, and all other parties of record to receive notice electronically via the United States Bankruptcy Court's CM/ECF system, today.

/s/ Test Attorney TNMB
Test Attorney



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



The Old Way

Pre E-Orders your option for filing a submitted Order looked like this:

1

Proposed Order

[Submitted / Expedited - Submitted Agreed / Submitted Agreed Expedited Orders](#)

2

Available Events (click to select an event)

- Submitted Entry of Default (Clerk's signature)
- Submitted Judgment by Default (Clerk's signature)
- Submitted Order**
- Submitted Order - Refund of Court Fee

Next

Clear



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



The New Way



Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Bankruptcy Events

Appeals

- [Appeal](#)

Case Opening Events

- [Open BK Case](#)
- [Open Involuntary Case](#)
- [Judge/Trustee Assignment](#)
- [Upload list of creditors file](#)
- [DeBN request \(Activate, Deactivate or Update\)](#)

Claims

- [Claim Actions](#)
- [Creditor Maintenance...](#)
- [File Claims](#)

Convert / Split / Deconsolidate

- [Convert](#)
- [Deconsolidate](#)
- [Reconvert](#)
- [Split](#)

Proposed Orders

- [Single Order Upload](#)

Exhibits

- [Exhibits](#)

Miscellaneous

- [Blue TAG](#)
- [Non-Public Filings](#)
- [Original Creditor Mailing List](#)
- [Other / Notices](#)
- [Plan, Ch 11 Disclosure Statement](#)
- [Scheds/Statements/Amended Mailing List](#)

Motions

- [LBR 2081 First Day Motions](#)
- [LBR 9013 Motions with Notice](#)
- [Other Motions/Applications](#)

Responses

- [LBR 9013 Response](#)
- [Objection/Response... \(DO NOT USE FOR 9013 Motions\)](#)
- [Objection to CH 11 Subchapter V Designation](#)
- [Plan Objections](#)

Reaffirmations

- [Reaffirmations Menu](#)

Debtor Electronic Bankruptcy Noticing

- [DeBN Request \(Activate, Deactivate or Update\)](#)

[Order Upload](#)

[Practitioners Handbook](#)
[Practitioners Handbook](#)

Select Single Order Upload





U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Enter your Case Number

Enter your case number for
the Order you wish to upload.

A screenshot of the CM/ECF Single Order Upload form. The header includes the CM/ECF logo and navigation links for "Bankruptcy" and "Adversary". The main heading is "Single Order Upload". Below this, there is a "Case number" label followed by an empty text input field. At the bottom of the form, there are two buttons: "Next" and "Clear".

Select "Next"

A screenshot of the CM/ECF Single Order Upload form, identical to the one above but with the case number "3:24-bk-86" entered into the text input field. The "Next" and "Clear" buttons are still visible at the bottom.



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Relation

If you know the Docket Entry # for the Motion your Order relates to, enter it here.

If you leave the box blank and select "Next" you will be taken to a page where you can search or select from all options.

(We'll leave blank for these instructions)

A screenshot of the CM/ECF Single Order Upload form. The form has a light blue background. At the top, it says "CM/ECF" with a building icon, followed by "Bankruptcy" and "Ad". Below that, it says "Single Order Upload" in blue. Underneath, it says "3:24-bk-00086 Chester Copperpot". There is a label "Related document number" followed by a white input box. Below the input box are two buttons: "Next" and "Clear".



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Relation

CM ECF Bankruptcy Adversary

Single Order Upload

3:24-bk-00086 Chester Copperpot

Select the category to which your event relates:

- answer
- appeal
- audio
- auditor
- claims
- cmp
- court
- court-soe
- crditcrd
- finmgt

You can select the type or use the ctrl or shift keys to select multiple types.

Filed to

Documents to

Next Clear

CM ECF Bankruptcy Adversary

Single Order Upload

3:24-bk-00086 Chester Copperpot

Select the category to which your event relates:

- misc
- motion
- notice
- oldnibs
- order
- plan
- transfer
- trustee
- utility
- virtual

Select at least one category

Filed to

Documents to

Next Clear

Click next to Proceed



U.S. BANKRUPTCY COURT

MIDDLE DISTRICT OF TENNESSEE



Relation

Select the entry that relates to the Order you are uploading to the court.

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Select the appropriate event to which your event relates:

- 08/12/2024 [1](#) Chapter 7 Voluntary Petition for Individuals. Fee Amount is \$338.00. Separately and Contemporaneously, an Application to Pay Filing Fee in Installments or an Application to Waive Filing Fees is being filed.. (TNMB, TestAttorney)
- 08/12/2024 [2](#) Application to Waive Filing Fees. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot (RE: related document(s)[1](#)). (TNMB, TestAttorney)
- 08/12/2024 [3](#) Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) of Lois Loan re:Pick Axe. If timely response hearing will be held on 9/17/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. **Responses due by 9/3/2024.** Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)
- 08/12/2024 [4](#) Expedited Motion and Notice to Abandon 1997 Mazda Miata. Fee Amount is \$199.00.. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)

Next

Clear



U.S. BANKRUPTCY COURT
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Relation

Please note that you **MUST** select only one event to relate to. The Order **MUST** relate to something.

In the event the Order is a “stand alone” that has no pre-existing relation, select the Petition which should be at DE1. This should not occur frequently.

CM ECF Bankruptcy Adversary Query Reports Utilities Search

Single Order Upload

3:24-bk-00086 Chester Copperpot

Select the appropriate event to which your event relates:

- 08/12/2024 1 Chapter 7 Voluntary Petition for Individuals. Fee Amount is \$338.00. Separately and Contemporaneously, an Application to Pay Filing Fee in Installments or an Application to Waive Filing Fees is being filed.. (TNMB, TestAttorney)
- 08/12/2024 2 Application to Waive Filing Fees. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot (RE: related document(s)1). (TNMB, TestAttorney)
- 08/12/2024 3 Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) of Lois Loan re:Pick Axe. If timely response hearing will be held on 9/17/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. **Responses due by 9/3/2024.** Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)
- 08/12/2024 4 Expedited Motion and Notice to Abandon 1997 Mazda Miata. Fee Amount is \$199.00.. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)

Next Clear



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Describe your Order

CM ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 3
Related document description: Motion and Notice to Avoid Lien on Household Goods 522(f)(1)(B)(i) - BK Motion

Order type

Hearing date

You will now select your Order type from a drop down list (explained on next page) and enter the hearing date if your Order was the result of a court hearing.



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Order Types

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 3

Related document description: Motion and Notice to Avoid Lien

Order type

Hearing date

- Agreed Orders
- Expedited
- Hearing Held
- No Objection - incl. 9013
- CH13 Form Order - Trustee Only
- Other

Agreed Orders –

Proposed orders agreed to by the necessary parties

Expedited—

Expedited or Emergency proposed Orders

Hearing Held –

Proposed Order resulting from a hearing held or as the result of a Court Docket

No Objection – incl 9013 –

There was no objection to the motion during the objection period and may be granted w/o a hearing.

CH13 Form Order – Trustee Only –

For standard Trustee form orders (PRD/Pay orders, etc. For Chapter 13 Trustee use only)

Other –

Anything that doesn't fit in another category (should not be used often)



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Hearing Information

CM ECF Bankruptcy Adversary Query Reports Utilities Search Help Log Out

Single Order Upload

23:24-bk-00086 Chester Copperpot

Related document number: 3

Related document description: Motion and Notice to Avoid Lien on Household Goods 522(f)(1)(B)(i) - BK Motion

Order type

Hearing date

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Next Clear

If your order is the result of a hearing held, please enter the date and time of the docket on which it was heard.

CM ECF Bankruptcy Adversary Query Reports Utilities

Single Order Upload

23:24-bk-00086 Chester Copperpot

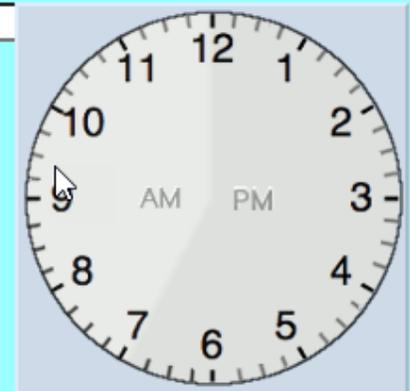
Related document number: 3

Related document description: Motion and Notice to Avoid Lien on Household Goods 522(f)

Order type

Hearing date 9:30 AM

Next Clear



If there was a hearing held, what was the date and time of the docket? If 9013 or no hearing held, you can leave this blank and hit Next.



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Select Order Type

CM  ECF Bankruptcy ▾ Adversary ▾

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 3
Related document description: Motion and Notice to Adv

Order type

Hearing date

- Agreed Orders
- Expedited
- Hearing Held
- No Objection - incl. 9013**
- CH13 Form Order - Trustee Only
- Other



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Select Order Type

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 3

Related document description: Motion and Notice to Avoid Lien on Household Goods 522(f)(1)(B)(i) - BK Motion

Order type

Hearing date

For this example, we are going to be using a 9013 motion for which no objection was filed. So there was no hearing held either.



U.S. BANKRUPTCY COURT
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Select file to Upload

CM  ECF [Bankruptcy](#) ▾ [Adversary](#) ▾ [Query](#) [Reports](#) ▾ [Utilities](#) ▾ [Search](#) [Help](#) [Log Out](#)

Single Order Upload

Filename
 No file chosen

Attachments to Document: No Yes

Select your order file to upload (must be in PDF format)

This is the same process for filing to the docket.



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Select File to Upload

Verify you are selecting the correct order to upload.

File Name	Date	Type	Size
TEST OR TRAIN PDFS	5/29/2024 10:33 AM	File folder	
MFR Response	1/30/2024 11:18 AM	Adobe Acrobat D...	33 KB
MFR	1/30/2024 11:19 AM	Adobe Acrobat D...	34 KB
Test Order	8/12/2024 1:23 PM	Microsoft Word D...	17 KB
Test Order	8/12/2024 1:23 PM	Adobe Acrobat D...	101 KB

Select "Next" once the Order and any attachments are ready to be uploaded.

CM/ECF Bankruptcy Adversary Query Reports Utilities Search Help Log Out

Single Order Upload

Filename
Choose File Test Order.pdf

Attachments to Document: No Yes

Next Clear



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Select file to Upload

CM ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Single Order Upload

Filename
Choose File Test Order.pdf

Attachments to Document: No Yes

Next Clear

Warning! This is the final screen of the upload! Previously, you had an opportunity to look at how the docket text would appear and have a “last chance” notice before finalizing the submission. Since the Orders don’t go on the docket, you don’t get that last chance to preview for orders anymore.

After clicking Next, you will go to a confirmation screen.



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Confirmation Screen

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

The new document **Test Order.pdf** was uploaded successfully on 8/16/2024 at 2:32 PM

Order type: No Objection - incl. 9013

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 3

Related document description: Motion and Notice to Avoid Lien on Household Goods 522(f)(1)(B)(i) - BK Motion

Order ID: [17](#)

[Do it again](#)

This is new. This is the Order ID number. This is NOT your Order's docket number! Your proposed Order has been uploaded to the Court, but not yet entered. This number is a reference for the Order.

If you have another order to upload, you can select "Do it again."



U.S. BANKRUPTCY COURT
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Do it Again?

“Do it again” brings you back here. So, you can upload another order.

CM ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Single Order Upload

Case number



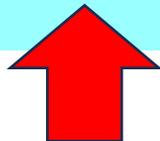
U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Where's my Order?

NO submitted orders will appear on the docket!

Filing Date	#	Docket Text
08/12/2024	1 (1 pg)	Chapter 7 Voluntary Petition for Individuals. Fee Amount is \$338.00. Separately and Contemporaneously, an Application to Pay Filing Fee in Installments or an Application to Waive Filing Fees is being filed.. (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	2 (1 pg)	Application to Waive Filing Fees. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot (RE: related document(s) 1). (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	3 (1 pg)	Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) of Lois Loan re:Pick Axe. If timely response hearing will be held on 9/17/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. Responses due by 9/3/2024 . Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	4 (1 pg)	Expedited Motion and Notice to Abandon <i>1997 Mazda Miata</i> . Fee Amount is \$199.00.. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney) (Entered: 08/12/2024)



With E-Orders, the order you just uploaded will not appear on the docket.



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



No submitted Order on the Docket!

Filing Date	#	Docket Text
08/12/2024	1 (1 pg)	Chapter 7 Voluntary Petition for Individuals. Fee Amount is \$338.00. Separately and Contemporaneously, an Application to Pay Filing Fee in Installments or an Application to Waive Filing Fees is being filed.. (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	2 (1 pg)	Application to Waive Filing Fees. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot (RE: related document(s) 1). (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	3 (1 pg)	Motion to Avoid Lien on Household Goods under Section 522(f)(1)(B)(i) of Lois Loan re:Pick Axe. If timely response hearing will be held on 9/17/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. Responses due by 9/3/2024 . Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney) (Entered: 08/12/2024)
08/12/2024	4 (1 pg)	Expedited Motion and Notice to Abandon <i>1997 Mazda Miata</i> . Fee Amount is \$199.00.. Certificate of Service mailed on 8/12/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney) (Entered: 08/12/2024)
08/15/2024	5	Receipt of Motion and Notice to Abandon - BK Motion(3:24-bk-00086) [motion,mabn] (199.00). Receipt number A17305838. Fee amount \$ 199.00. (re:Doc# 4) (U.S. Treasury) (Entered: 08/15/2024)
09/5/2024	6 (2 pgs)	Order Granting Motion To Avoid Lien on Household Goods under Section 522(f)(1)(B)(I). (RE: Ref Doc # 3), BY THE COURT: Judge Randal S. Mashburn. (kdc) (Entered: 08/16/2024)

Once the Judge signs your Order it will be entered on the docket.



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Order Query Report

What's my order status? Did I upload that order or not?

1. Click on Reports

2. Then select Order Query

A screenshot of the CM ECF website interface. The top navigation bar includes links for Bankruptcy, Adversary, Query, Reports, Utilities, Search, Help, and Log Out. The Reports menu is expanded, showing a list of options: Activity Reports, Calendar, and Proposed Orders. Under Activity Reports are Cases, Claims Activity, Claims Register, Docket Activity, Docket Report, Deadlines/Hearings, ECF Activity Summary, List of Creditors, Rule 2013 Report, and Written Opinions. Under Calendar are 9013 Availability, Court Docket, Events, and Monthly. Under Proposed Orders are Judgment Book and Order Query. The Order Query link is highlighted with a red box.

CM ECF Bankruptcy Adversary Query **Reports** Utilities Search Help Log Out

Reports

Activity Reports	Calendar	Proposed Orders
Cases	9013 Availability	Judgment Book
Claims Activity	Court Docket	Order Query
Claims Register	Events	
Docket Activity	Monthly	
Docket Report		
Deadlines/Hearings		
ECF Activity Summary		
List of Creditors		
Rule 2013 Report		
Written Opinions		



U.S. BANKRUPTCY COURT

MIDDLE DISTRICT OF TENNESSEE



Order Query Report

CM  ECF Bankruptcy ▾ Adversary ▾ Query Report

Order Query

Case Number

Submitted date to

Docket date to

Include proposed orders where no action was taken.

Include proposed orders that have been docketed.

Include proposed orders that are being processed.

You can use this report to search for your uploaded orders.

You can limit your search to a particular:

- case
- date range
- orders where the Court declined to sign
- orders that have been docketed
- orders that are still being processed

Or any combination you need.



U.S. BANKRUPTCY COURT

MIDDLE DISTRICT OF TENNESSEE



Order Query Report

Order Query

Case Number

Submitted date to

Docket date to

Include proposed orders where no action was taken.

Include proposed orders that have been docketed.

Include proposed orders that are being processed.

For this demonstration we will search for all orders currently being processed by the Court.

Note: It will most likely be that searching by case number for order that are being processed will be the most common search.



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Order Query Report

Here, this user has 3 pending orders that have been uploaded to the Court, which are not yet docketed or rejected by the Court.

	Case Number x	Related Doc# x	Order x	Type x	Description x	Submission Date x	Submitter x	Status x
1	3:24-bk-00024 Joseph Wayne Sample and Sarah Lynn Sample	1	21	Hearing Held	Voluntary Petition (Chapter 7)	08/19/2024	TNMB, TestAttorney	Being Processed
2	3:24-bk-00028 David The Debtor	14	49	Agreed Orders	Motion to Continue - Reschedule Hearing	08/19/2024	TNMB, TestAttorney	Being Processed
3	3:24-bk-00071 CHAPTER 13 TEST	2	2	Expedited	Application to Pay Filing Fees in Installments - BK Motion	07/23/2024	TNMB, TestAttorney	Being Processed

Click to go to docket

Click to go to related motion

Click to see the uploaded order (remember, this number is just an identifier, and NOT the docket number)

There are 3 Status Classifications:
Being Processed
No Action Taken
Docketed



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Order Query Report

TNMB, TestAttorney	No Action Taken 08/27/2024
TNMB, TestAttorney	Being Processed
TNMB, TestAttorney	Docketed 2024-08-27 11:26:46

No Action Taken: The Judge rejected the order due to a deficiency, or has elected to prepare their own order in lieu of using the uploaded order. The date reflects the day the Court elected to formally not use the order and clear it from the system. If the Judge determines your uploaded order is deficient in some way, they will inform you as appropriate to the case.

Being Processed: The Court is in the process of reviewing and docketing the order. It may be pending review, in review, or signed awaiting entry, but the status will always show Being Processed. The Clerk's Office is not able to advise upon the current status of the Order.

Docketed: The Order has been docketed and when.



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Can I search for any Order?

One of the limitations of the Order Query report is that you can only search for orders that have been uploaded by your ECF account. If you and another party negotiate an agreed order and the other party uploads it to the court, you will not be able to search for that order, as it is not connected to your ECF account.



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Replace an Order Example

Motion to be Granted

08/29/2024	10 (1 pg)	Motion and Notice to Redeem <i>Personal Property</i> . If timely response hearing will be held on 10/1/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. Responses due by 9/19/2024. Certificate of Service mailed on 8/29/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney) (Entered: 08/29/2024)
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Select your Order Upload
(either is fine)

The screenshot shows the CM/ECF bankruptcy events page. The 'Order Upload' link in the top navigation bar and the 'Single Order Upload' link in the 'Proposed Orders' section are highlighted with red boxes.

Case number

Single Order Upload

Case number

Type your related entry or leave blank to search

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

Related document number



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Replace an Order

Single Order Upload
3:24-bk-00086 Chester Copperpot

Select the category to which your event relates:

- court-soe
- creditrd
- finmgt
- misc
- motion**
- notice
- oldnibs
- order
- plan
- transfer

Filed to

Documents to

- 08/29/2024 [10](#) Motion and Notice to Redeem *Personal Property*. If timely response hearing will be held on 10/1/2024 at 09:30 AM, Courtroom 1 (Virtual hearing if allowed; see website for details); 701 Broadway, Nashville, TN 37203. **Responses due by 9/19/2024**. Certificate of Service mailed on 8/29/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)
- 08/29/2024 [11](#) Expedited Application and Notice to Employ Rebecca Realtor as Professional. Certificate of Service mailed on 8/29/2024. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)
- 08/29/2024 [12](#) Expedited Motion to Assume Lease or Executory Contract for *Printing Press*. Filed on the behalf of: Debtor Chester Copperpot. (TNMB, TestAttorney)

Select what you want to relate to and select Next.



U.S. BANKRUPTCY COURT
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Replace an Order

Single Order Upload

Warning: The following order(s) already exist for the same case and related document.

Case Info	Related Doc	Order
3:24-bk-00086 Chester Copperpot Ch 7	10 Motion and Notice to Redeem - BK Motion Filed: 08/29/2024	354 By TNMB, TestAttorney 08/29/2024

- Upload another order
- Replace the order(s)
 - Replace the order [354](#)

If you are trying to upload an order related to an event that already has an uploaded order "Being Processed" you will come to this screen. You can upload an additional order, or you can replace an existing order.

You can view the order related to the event you previously selected.



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Replace an Order

Single Order Upload

Warning: The following order(s) already exist for the same case and related

Case Info	Related Doc
3:24-bk-00086 Chester Copperpot Ch 7	10 Motion and Filed: 08/29

Upload another order

Replace the order(s)

Replace the order [354](#)

Select to Replace the Order(s), then select the order you want to replace and select Next.

Single Order Upload

[3:24-bk-00086](#) [Chester Copperpot](#)

Related document number: 10

Related document description: Motion and Notice to Redeem - BK Motion

Order type

Hearing date

You will now proceed using the standard upload procedure.



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Replace an Order

Single Order Upload

Filename

No file chosen

Attachments to Document: No Yes

Single Order Upload

[3:24-bk-00086 Chester Copperpot](#)

The new document **Test Order GOOD.pdf** was uploaded successfully on 8/30/2024 at 2:51 PM

Order type: No Objection - incl. 9013

[3:24-bk-00086 Chester Copperpot](#)

Related document number: 10

Related document description: Motion and Notice to Redeem - BK Motion

Order ID: [374](#)

[Do it again](#)



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



APs and MPs



CM ECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Single Order Upload

Case number Cannot find case 24-90001

This user is in the BK tab, and even though they are using a valid AP number, E-Orders can't find it.

Prior to E-Orders, ECF was not too picky about whether you submitted an order from the Bankruptcy top tab, or the Adversary top tab.

However, if you are trying to upload an order in an Adversary Proceeding or Miscellaneous Proceeding, you have to click on the Adversary Tab at the top



U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



APs and MPs

CM  ECF Bankruptcy ▾ **Adversary** ▾ Query Reports ▾ Utilities ▾ Search Help Log Out

Adversary Events

Open NEW Proceeding Adversary Proceeding Miscellaneous Proceeding	Miscellaneous Blue Tag Notices Other Pretrial Statements	Motions Adversary Motions / Applications LBR 9013 Motions	Order Upload
Answers Answers...(DO NOT USE FOR 9013 Motions)			
Appeals Appeal			
Complaint Complaint & Summons (Do Not Use to open NEW AP)			

Click on the Adversary Tab at the top and once on the AP screen, you can select "Order Upload"



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



APs and MPs

CM ECF Bankruptcy Advers

Order Upload for Adversary

[Single Order Upload](#)

Select Singe Order Upload

And you can upload orders in your AP using the standard procedure

CM ECF Bankruptcy Advers

Single Order Upload

Case number

Your AP number should now work

CM ECF Bankruptcy Adversary Query Re

Single Order Upload

[3:24-ap-90001 Copperpot v. Copperpot](#)

Related document number



U.S. BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE



Special Circumstances

Motion for Entry of Default by the Clerk

File the motion with Event: Entry of Default – Clerk- AP Motion

File the proposed Default with Event: Notice of Submitted Entry of Default (Clerk's Signature)