



# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

# STEP-BY-STEP INSTRUCTION

# EESA

Electronic Evidence Submission Application



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



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# Objectives

When you complete review of these instructions, you should be able to:

- Upload Exhibits successfully in EESA
- Edit Exhibits
- Save Exhibits to your computer
- Copy/Move Exhibits



**U.S. BANKRUPTCY COURT**  
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# MANDATORY USE OF EESA

- On August 1, 2012, the U.S. Bankruptcy Court for the Middle District of Tennessee made the submission of evidence electronically mandatory for all evidence used in trial, hearing, or contested motions in the motion docket.
- Electronic evidence must be submitted using the “Electronic Evidence Submission Application,” known as “EESA”.
- The EESA application is accessed through CM/ECF.
- In conjunction with EESA, the Court approved procedures known as “E-Evidence Procedures” (cited as “EEP”).
- You can view this information in more detail at:

<https://www.tnmb.uscourts.gov/electronic-evidence-submission-application-eesa>



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## General Information – 1 of 3

- EESA is intended to be intuitive for those accustomed to using the paperless, filing system known as CM/ECF.
- Similar to loading documents for filing to CM/ECF, the EESA application will require that nearly all documentary evidence be converted to one of the allowable formats indicated in EEP.
- EESA will allow the user to either “Browse” for the exhibit(s) or “Drag and Drop” the exhibit(s).
- Make sure all exhibits are converted and saved on your computer with proper naming conventions and file formatting observed before submitting those exhibits.
- PLEASE make sure to read the EEP as those procedures indicate how documents should be named and numbered. EESA will assign numbers to the uploaded exhibits based upon the party role indicated by the submitter.



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**General Information – 2 of 3**

**Supported Web Browsers**

- Edge
- FireFox
- Chrome

(other browsers may work, but only the above are supported by the Court for technical issues)



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## General Information – 3 of 3

### 3.1 Court Authorized Electronic Evidence Formats

All electronic evidence must be submitted in one of the following allowable formats:

- PDF
- PNG, GIF, JPG/JPEG
- WMV
- MP3
- PPT/PPTX

Any of the allowable formats can be compressed into a ZIP file if the ZIP file does not exceed 35 MB. See, § 3.2.

Current recommended maximum individual PDF Size:

**35 MB**

**No Password protection/restriction can be on the file.**



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**Avoiding Common Errors – 1 of 2**

**Sharing Filing Accounts**

Users should not be sharing ECF account information, i.e. a paralegal using their attorney's log in credentials. When multiple people use the same login credentials on different computers, the "cookies" used by EESA are not always where the system thinks they are, and this can cause errors during EESA submission.

This is not only good practice for EESA, but for CM/ECF and PACER in general.



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**Avoiding Common Errors – 2 of 2**

**Improperly Named Files**

Files must be properly named for final submission into EESA. The full EESA rules and examples are contained in the EEP in Section 4.3 Identifying Exhibits. EESA will number your exhibits for you during submission to the system.

The next page will give you a summary of the naming guidelines, but parties should take the time to familiarize themselves with the full EEP.

**Password Protected or Restricted Files**

Files must not be password protected or otherwise “restricted.” Check your files before attempting to upload. Oftentimes, documents downloaded directly from state court dockets are restricted and will not upload properly.



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# Naming Conventions Nutshell

**Naming Requirements for Exhibits:** The file name of any electronic exhibit must contain a brief description of the exhibit. Upon uploading exhibits to EESA, a number will be assigned to each exhibit based upon the selections made by the party.

Exhibit names must not include any Personally Identifiable Information (PII), confidential information, or proprietary information.

File names can include the following letters, numbers, and punctuation marks:

UPPERCASE, lowercase, 12345, p.e.r.i.o.d.s, s p a c e s, h-y-p-e-n-s, and un\_der\_scores, (parenthesis), and [brackets] are all OK.

**NO OTHER SYMBOLS ALLOWED:** \$ ^ # @ %





# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

## STEP-BY-STEP INSTRUCTION

# Uploading an Exhibit



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## Uploading Note

Please note that some of your ECF and EESA screens may differ from the images presented, as the Court uses a staging environment to simulate ECF for testing and creating training materials.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 1 of 39

An official website of the United States government. Here's how you know. ▾

Log in to PACER Systems →

**PACER**  
Public Access To Court Electronic Records

Login

Your browser must be set to accept cookies to log in to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.

### ➔ Tennessee Middle Bankruptcy Court (train) Login

\* Required Information

<b>Username *</b>	<input type="text"/>
<b>Password *</b>	<input type="password"/>
<b>Client Code</b>	<input type="text"/>

Login

Clear

[Need an account?](#) | [Forgot password?](#) | [Forgot username?](#)

This is a restricted government website for official PACER use only. All activities of PACER subscribers or users of this system for any purpose, and all access attempts, may be recorded and monitored by persons authorized by the federal judiciary for improper use, protection of system security, performance of maintenance and for appropriate management by the judiciary of its systems. By subscribing to PACER, users expressly consent to system monitoring and to official access to data reviewed and created by them on the system. If evidence of unlawful activity is discovered, including unauthorized access attempts, it may be reported to law enforcement officials.

Enter your  
Username &  
Password  
and then  
click  
“Login.”



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 2 of 39

**One-Time Passcode** [X]

This page will expire in 9 minutes 58 seconds

Please enter the one-time passcode displayed on your registered authentication app or a backup code. Click **Submit** to proceed.

**Submit** **Cancel**

Need help with entering a One-Time Passcode? Check out our [MFA Tips and Resources](#).

activities of PACER subscribers or users of this system for any purpose, and all access attempts, may be recorded and monitored by persons

Enter your Multifactor Authentication

Check the redaction notice and then click "Continue"

**Redaction Agreement**

**IMPORTANT NOTICE OF REDACTION RESPONSIBILITY:**

All filers must redact: Social Security or taxpayer-identification numbers; dates of birth; names of minor children; financial account numbers; and in criminal cases, home addresses in compliance with [Fed. R. App. P. 25\(a\)\(5\)](#), [Fed. R. Civ. P. 5.2](#), [Fed. R. Crim. P. 49.1](#), or [Fed. R. Bankr. P. 9037](#). This requirement applies to all documents, including attachments.

I understand that, if I file, I must comply with the redaction rules. I have read this notice.

**Continue** **Cancel**



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 3 of 39

Select Bankruptcy, even if you are filing Exhibits for an Adversary Proceeding

You can also use the search feature to search for "Exhibits" to find the correct link

CM/ECF **Bankruptcy** Adversary Query Reports Utilities **Search** Help What's New Log Out

★ ↶ | 📄 Docket Sheet 📄 Claims Register 📄 List of Creditors 📄 Deadlines/Hearings 📅 Calendar Events 1/20/2026

**Bankruptcy Events**



**U.S. BANKRUPTCY COURT**  
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Uploading – 4 of 39

**Bankruptcy Events**

**Appeals**  
[Appeal](#)

**Case Opening Events**  
[Open BK Case](#)  
[Open Involuntary Case](#)  
[Judge/Trustee Assignment](#)  
[Upload list of creditors file](#)  
[DeBN request \(Activate, Deactivate or Update\)](#)

**Claims**  
[Claim Actions](#)  
[Claims Upload](#)  
[Creditor Maintenance...](#)  
[File Claims](#)

**Convert / Split / Deconsolidate**  
[Convert](#)  
[Deconsolidate](#)  
[Reconvert](#)  
[Split](#)

**Proposed Orders**  
[Single Order Upload](#)  
[Batch Order Upload](#)  
[Sua Sponte Order Upload](#)

**Exhibits**  
[Exhibits](#)





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**MIDDLE DISTRICT OF TENNESSEE**



Uploading – 5 of 39

**\*\* Supported Web Browsers - Edge / FireFox / Chrome \*\***

**Exhibits and Witness List**

Case Number

Submit

Enter your case number using the short or long format of xx-xxxxx, x:xx-bk-xxxxx, or x:xx-ap-xxxxx

Then select "Submit"



**U.S. BANKRUPTCY COURT**  
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Uploading – 6 of 39

**\*\* Supported Web Browsers - Edge / FireFox / Chrome \*\***

**Exhibits and Witness List**

Case Number

3:25-bk-00042

Tad Ernest Smithson

Submit

Verify the correct case has been selected and click "Submit"



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 7 of 39

CM ECF Bankruptcy Adversary Query Reports Utilities Search Help Log Out

Case No: 3:25-bk-00042  
IN RE: CASE 3:25-bk-00042

**Upload Exhibit(s)**  
or drag and drop files here

Filter by hearing/trial **Print Exhibit List** Download Delete

You have not uploaded or been given rights to view any exhibits for this case.

This is the landing page for EESA. Click the "Upload Exhibits" button to upload exhibit files.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 8 of 39

A screenshot of the CM/ECF Case 3:25-bk-00042 interface. The page shows a navigation bar with "CM/ECF" and various menu items like "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Search", "Help", and "Log Out". Below the navigation bar, the case number "Case No: 3:25-bk-00042" and "IN RE: CASE 3:25-bk-00042" are displayed. The main content area features an "Upload Exhibit(s)" button with a subtext "or drag and drop files here". Below this, there is a "Filter by hearing/trial" dropdown menu, a "Print Exhibit List" button, and a "Delete" button. A message states "You have not uploaded or been given rights to view any exhibits for this case." A modal window titled "Upload Exhibits" is open, asking "Which trial/hearing do you want to submit exhibits?" and providing a dropdown menu labeled "Select a hearing...". A red callout box points to this dropdown menu with the text: "Click the 'Select a hearing..' menu to display a list of hearings for this case." A "Next" button is visible at the bottom right of the modal window.



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Uploading – 9 of 39

**Upload Exhibits** ✕

Which trial/hearing do you wish to submit exhibits?

Select a hearing... ▼

Select a hearing...

1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 1

2/10/2026 9:00 AM - Doc# 7 Trustees Objection to (6 Motion for Exemption from Financial Management Instructional Course - BK M

Select the hearing for which you are uploading exhibits.



**U.S. BANKRUPTCY COURT**  
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Uploading – 10 of 39

been given rights to view any exhibits for this case.

### Upload Exhibits

Which trial/hearing do you wish to submit exhibits?

1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4) ▼

Next

Verify the correct hearing was selected and click "Next."



**U.S. BANKRUPTCY COURT**  
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Uploading – 11 of 39

**Upload Exhibits**

For which party are you submitting exhibits?

Tad Ernest Smithson

US TRUSTEE

JEANNE ANN

Car Creditor

Select the party for whom you are uploading exhibits.



**U.S. BANKRUPTCY COURT**  
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Uploading – 12 of 39

**Upload Exhibits**

For which party are you submitting exhibits?

Tad Ernest Smithson

US TRUSTEE

JEANNE ANN

Car Creditor

[Previous](#) [Next](#)

After selecting your party, click "Next."



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 13 of 39

nts to view any exhibits for this case.

### Upload Exhibits

Grant access to view these exhibit(s) to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson (Auto-granted)
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

Previous Next

Select which parties in the case to share your exhibits with. Only those selected will be able to view your exhibits.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 14 of 39

You can select individual parties/attorneys.

to view any exhibits for this case.

### Upload Exhibits

Grant access to view these exhibit(s) to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson (Auto-granted)
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

Previous Next

to view any exhibits for this case.

### Upload Exhibits

Grant access to view these exhibit(s) to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson (Auto-granted)
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

Previous Next

Or you can grant access to all parties currently involved in the case by selecting "All Parties."



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 15 of 39

nts to view any exhibits for this case.

### Upload Exhibits

Grant access to view these exhibit(s) to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson (Auto-granted)
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

Previous Next

Click "Next" once you have selected all of the appropriate parties to share your exhibits with.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 16 of 39

### Upload Exhibits

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers.  
Edit the base number below to change the prefix number.

Prefix Base Number:  
 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

Existing exhibits in this hearing  
*(No existing exhibits found)*

[Previous](#) [Submit & Notify Court of Upload](#)

On this screen you will be able to either drag your exhibit files to this upload box, or you can click “browse” to attach them. The next instructions will show the dragging method.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 17 of 39

**Upload Exhibits**

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers.  
Edit the base number below to change the prefix number.

Prefix Base Number:  (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

Existing exhibits in this hearing  
(No existing exhibits found)

[Previous](#) [Submit & Notify Court of Upload](#)

Select the appropriate Number Identifier based upon your party's role in the hearing (i.e., Movant/Plaintiff uses Number 1).

You can click this link for a short summary of the exhibit identification procedures.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 18 of 39

Desktop > Test Docs > Debtors Docs > Exhibits

Search Exhibits

Sort View ... Details

Name	Date modified	Type	Size
Petition	2/18/2026 3:11 PM	Adobe Acrobat D...	36 KB
Appraisal	2/18/2026 3:11 PM	Adobe Acrobat D...	26 KB
Written Offer	2/18/2026 3:11 PM	Adobe Acrobat D...	28 KB
Title	2/18/2026 3:11 PM	Adobe Acrobat D...	35 KB

Go to where your exhibits are stored on your local computer. This may be in a folder or your desktop.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 19 of 39

Name	Date modified	Type	Size
Petition	2/18/2026 3:11 PM	Adobe Acrobat D...	36 KB
Appraisal	2/18/2026 3:11 PM	Adobe Acrobat D...	26 KB
Written Offer	2/18/2026 3:11 PM	Adobe Acrobat D...	28 KB
Title	2/18/2026 3:11 PM	Adobe Acrobat D...	35 KB

**Select your exhibits and drag them to the upload box. You can drag one at a time or multiple files at once.**

### Upload Exhibits

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers.  
Edit the base number below to change the prefix number.

Prefix Base Number:  
 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files

Maximum file size: 35MB

[Existing exhibits in this hearing](#)  
(No existing exhibits found)

[Previous](#) [Submit & Notify Court of Upload](#)



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 20 of 39

**Upload Exhibits**

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers. Edit the base number below to change the prefix number.

Prefix Base Number:  (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

1001.Petition.pdf (35.03 KB)

Existing exhibits in this hearing  
(No existing exhibits found)

[Previous](#) [Submit & Notify Court of Upload](#)

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

1001.Petition.pdf (35.03 KB)

1002.Appraisal.pdf (25.25 KB)

1003.Written Offer.p... (27.85 KB)

... (21.61 KB)

After dragging the files, you will see them displayed in the upload box. EESA will have automatically assigned them exhibit numbers based upon your earlier selection.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 21 of 39

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files

Maximum file size: 35MB

1001.Appraisal.pdf	(25.25 KB)	^	v	✎	🗑️
1002.Written Offer.p...	(27.85 KB)	^	v	✎	🗑️
1003.Petition.pdf	(35.03 KB)	^	v	✎	🗑️
1004.Title.pdf	(34.61 KB)	^	v	✎	🗑️

Move up

If you want the exhibits to be labeled in a different order, drag the files one at a time into the upload box from your computer in that order, or you can use the arrows to move files up or down in the listing until the numbers match the desired order.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 22 of 39

ecf-test.tnmb.uscourts.gov says

Enter new name:

Allowed characters: letters, numbers, spaces, hyphens (-), underscores (\_), parentheses (), brackets [], and apostrophes (')

Appraisal.pdf

OK Cancel

Files will be automatically prefixed with exhibit numbers. Edit the base number below to change the prefix number.

Prefix Base Number: 1 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files

Maximum file size: 35MB

1001.Appraisal.pdf	(25.25 KB)	^	v		
1002.Written Offer.p...	(27.85 KB)	^	v		
1003.Petition.pdf	(35.03 KB)	^	v		
1004.Title.pdf	(34.61 KB)	^	v		

Rename file



Click the pencil icon to rename the file if desired.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 23 of 39

ecf-test.tnmb.uscourts.gov says  
Are you sure you want to delete this file?

OK Cancel

the behalf of: Creditor Car Creditor (RE: related document(s)4).  
(TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers. Edit the base number below to change the prefix number.

Prefix Base Number:  
1 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

1001.Appraisal.pdf	(25.25 KB)	^	v	✎	🗑️
1002.Written Offer.p...	(27.85 KB)	^	v	✎	🗑️
1003.Petition.pdf	(35.03 KB)	^	v	✎	🗑️
1004.Title.pdf	(34.61 KB)	^	v	✎	🗑️



The trash can icon can be used to delete a file from the submission before completing the upload .



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 24 of 39

Select files to upload

Files will be automatically prefixed with exhibit numbers. Edit the base number below to change the prefix number.

Prefix Base Number:  
 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

	1001.Appraisal.pdf	(25.25 KB)	^	v	✎	🗑
	1002.Written Offer.p...	(27.85 KB)	^	v	✎	🗑
	1003.Petition.pdf	(35.03 KB)	^	v	✎	🗑
	1004.Title.pdf	(34.61 KB)	^	v	✎	🗑

[Existing exhibits in this hearing](#)  
(No existing exhibits found)

[Previous](#) [Submit & Notify Court of Upload](#)

Once the exhibits are showing as numbered and named correctly, click the “Submit & Notify Court of Upload” button. If additional exhibits are uploaded for this hearing by this party later, the numbering will continue with the next number, i.e. 1005 in this example.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Uploading – 25 of 39**

You will see the below confirmation that your exhibits were successfully submitted to the EESA program. The Court and selected parties will receive an email that your exhibits are in the system. Click “Close” to close the confirmation announcement.

**Exhibits submitted successfully!**

**Close**

NAME	STIPULATED	ADMITTED	PARTY
<input type="checkbox"/> 1001.Appraisal.pdf	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/> 1002.Written Offer.pdf	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/> 1003.Petition.pdf	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/> 1004.Title.pdf	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 26 of 39

**Upload Exhibit(s)**  
or drag and drop files here

Filter by hearing/trial Print Exhibit List

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE			
<input type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

The uploaded exhibits will now be displayed for the case. Parties will be able to view all exhibits to which they have been granted access.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 27 of 39

Upload Exhibit(s)  
or drag and drop files here

Filter by hearing/trial Print Exhibit List Edit Copy Download Delete

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED	PARTY
<input type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed 1/16/2025. Filed on the behalf of: Creditor Car	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM Redeem - BK Motion) Certificate of Service mailed 1/16/2025. Filed on the behalf of: Creditor Car	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Redeem - BK Motion) Certificate of Service mailed 1/16/2025. Filed on the behalf of: Creditor Car	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Redeem - BK Motion) Certificate of Service mailed 1/16/2025. Filed on the behalf of: Creditor Car	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

The headings can be clicked to sort the exhibits for a case.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 28 of 39

Upload Exhibit(s)

or drag and drop files here

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Edit

Copy

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<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED	PARTY
<input type="checkbox"/>	<a href="#">1001.Appraisal.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1002.Written Offer.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1003.Petition.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1004.Title.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

The exhibit links can be clicked to view the underlying document.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 29 of 39

[Upload Exhibit\(s\)](#)  
or drag and drop files here

Filter by hearing/trial Print Exhibit List Edit Copy Download Delete

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED	PARTY
<input type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1002.Written Offer.pdf		Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf		Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf		Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

After discussing with other parties as appropriate, exhibits can be marked as "Stipulated."



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



# Uploading – 30 of 39

The previous instructions demonstrated what the first party in a matter to upload exhibits will experience. The following screens illustrate what subsequent parties will see. Most of the procedures are identical. However, once more than one party's exhibits are uploaded, it is necessary to navigate between all parties' exhibits.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 31 of 39

When another party enters EESA they will see all exhibits that have been shared with them. The following will illustrate a different party uploading exhibits for the same 1/20/2026 hearing. The party must click the Upload Exhibit(s) button and follow the same procedures in the proceeding instructions “Uploading 7 - 15 of 39.”

**Upload Exhibit(s)**  
or drag and drop files here

Filter by hearing/trial

<input type="checkbox"/>	NAME					
<input type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Smithson
<input type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 32 of 39

**Upload Exhibits**

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5  
Creditors Objection to (4 Motion and Notice to Redeem - BK  
Motion) Certificate of Service mailed on 12/19/2025. Filed on the  
behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB,  
TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers.  
Edit the base number below to change the prefix  
number.

Prefix Base Number:  
2 (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip  
Files  
Maximum file size: 35MB

Existing exhibits in this hearing

- 1001.Appraisal.pdf
- 1002.Written Offer.pdf
- 1003.Petition.pdf
- 1004.Title.pdf

Previous [Submit & Notify Court of Upload](#)

\*Note: remember that parties may upload their exhibits in a different order than the designated prefix number (i.e. Respondent/Defendant may upload before the Petitioner/Plaintiff who uses Nr. 1). Always select your Prefix Base Number based on your party ROLE in the hearing or trial.

The Respondent/Defendant should use Number 2 to identify their exhibits.

Previously uploaded exhibits for the selected hearing will appear here.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 33 of 39

Sort View Details

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5

Name	Date modified
Contract	1/30/2024
POC	1/30/2024
Title	

NAME

1001.Appraisal.pdf

1004.Title.p

Uploading exhibits for hearing/trial: 1/20/2026 9:00 AM - Doc# 5  
Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

Select files to upload

Files will be automatically prefixed with exhibit numbers.  
Edit the base number below to change the prefix number.

Prefix Base Number:  
2 (Changes all file prefixes) Numbering Guidelines

Drag and drop files here, or browse  
Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

Existing exhibits in this hearing

- 1001.Appraisal.pdf
- 1002.Written Offer.pdf
- 1003.Petition.pdf
- 1004.Title.pdf

Previous Submit & Notify Court of Upload

Select your exhibits and drag them to the upload box. You can drag one at a time, or multiple files at once.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 34 of 39

After dragging the files over, you will see them displayed in the upload box. EESA will automatically assign exhibit numbers based upon the earlier selection (2 in this example).

You will be able to move, rename, and delete if desired. Click “Submit & Notify Court of Upload” to complete the upload.

Select files to upload

Files will be automatically prefixed with exhibit numbers. Edit the base number below to change the prefix number.

Prefix Base Number:  (Changes all file prefixes) [Numbering Guidelines](#)

Drag and drop files here, or [browse](#)

Supported file types: PDF, PNG, GIF, JPG/JPEG, WMV, MP3, PPT/PPTX, Zip Files  
Maximum file size: 35MB

2001.Contract.pdf	(24.81 KB)	^	v	✎	✖
2002.POC.pdf	(27.6 KB)	^	v	✎	✖
2003.Title.pdf	(29.14 KB)	^	v	✎	✖

**Existing exhibits in this hearing**

- 1001.Appraisal.pdf
- 1002.Written Offer.pdf
- 1003.Petition.pdf
- 1004.Title.pdf

[Previous](#) [Submit & Notify Court of Upload](#)



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 35 of 39

Upload Exhibit(s)  
or drag and drop files here

Filter by hearing/trial Print Exhibit List Edit

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIP
<input type="checkbox"/>	1001.Appraisal.pdf		1/20/2026 9:00 AM	
<input type="checkbox"/>	1002.Written Offer.pdf			Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf			Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	Tad Ernest Smithson

**Exhibits submitted successfully!**

[Close](#)

You will see a confirmation screen. Click "Close" to proceed.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 36 of 39

**Upload Exhibit(s)**  
or drag and drop files here

Filter by hearing/trial

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE			
<input type="checkbox"/>	<a href="#">2001.Contract.pdf</a>	3/2/2026	1/20/2026 9:00 AM	<input type="checkbox"/>	<input type="checkbox"/>	Car Creditor
<input type="checkbox"/>	<a href="#">2002.POC.pdf</a>	3/2/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Car Creditor
<input type="checkbox"/>	<a href="#">2003.Title.pdf</a>	3/2/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Car Creditor
<input type="checkbox"/>	<a href="#">1001.Appraisal.pdf</a>	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1002.Written Offer.pdf</a>	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1003.Petition.pdf</a>	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	<a href="#">1004.Title.pdf</a>	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

The new exhibits will be listed with all other exhibits to which the user has been granted access.





# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



Uploading – 38 of 39

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Print Exhibit List

Filter by hearing/trial

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion

		1/20/2026 9:00 AM
<input type="checkbox"/>	<a href="#">2001.Contract.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Redeem - BK Motion) Certificate of Service mailed on behalf of: Creditor Car Creditor (RE: related document)
<input type="checkbox"/>	<a href="#">2002.POC.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Redeem - BK Motion) Certificate of Service mailed on behalf of: Creditor Car Creditor (RE: related document)
<input type="checkbox"/>	<a href="#">2003.Title.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Redeem - BK Motion) Certificate of Service mailed on behalf of: Creditor Car Creditor (RE: related document)

Keep selecting different entries to find the party's exhibits you are trying to locate for that hearing.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Uploading – 39 of 39

The first option can be selected to return to a complete listing of all exhibits uploaded in the case for with the user has been granted access.

Filter by hearing/trial		Print Exhibit List
Filter by hearing/trial		
1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion)		
1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion)		
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">2001.Contract.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">2002.POC.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">2003.Title.pdf</a>	3/2/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">1001.Appraisal.pdf</a>	2/23/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">1002.Written Offer.pdf</a>	2/23/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">1003.Petition.pdf</a>	2/23/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))
<b>1/20/2026 9:00 AM</b>		
<input type="checkbox"/>	<a href="#">1004.Title.pdf</a>	2/23/2026 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 M Redeem - BK Motion) Certificate of Service mailed on 12 behalf of: Creditor Car Creditor (RE: related document(s))



# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

# STEP-BY-STEP INSTRUCTION

# Creating an Exhibit List



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Exhibit List – 1 of 4

**Upload Exhibit(s)**  
or drag and drop files here

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Print Exhibit List Edit Copy Download Delete

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	PARTY
<input checked="" type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM	
<input checked="" type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM	
<input checked="" type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	
<input checked="" type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	Tad Ernest Smithson

To create an Exhibit List, select the hearing entry for the exhibits desired. Then check which exhibits are to appear on the list.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Exhibit List – 2 of 4**

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5

[Print Exhibit List](#)

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE
<input checked="" type="checkbox"/>	<a href="#">1001.Appraisal.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorn
<input checked="" type="checkbox"/>	<a href="#">1002.Written Offer.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorn
<input checked="" type="checkbox"/>	<a href="#">1003.Petition.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorn
<input checked="" type="checkbox"/>	<a href="#">1004.Title.pdf</a>	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorn

Click "Print Exhibit List" and a .pdf file will be created and saved to your browser's default download location.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Exhibit List – 3 of 4

The screenshot shows the CM/ECF website interface. At the top, there are navigation tabs: Bankruptcy, Adversary, Query, Reports, Utilities, Search, Help, and What's New. Below these are utility links: Docket Sheet, Claims Register, List of Creditors, Deadlines/Hearings, and Calendar. The main header displays "Case No: 3:25-bk-00042" and "IN RE: CASE 3:25-bk-00042". A blue button labeled "Upload Exhibit(s)" is visible, along with the text "or drag and drop files here". Below this, there is a date range selector "1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5" and a "Print Exhibit List" button. A table of exhibit lists is partially visible, with columns for NAME, DATE UPLOADED, HEARING DATE, STIPULATED, ADMITTED, and PART. A red callout bubble points to a download notification in the browser's download bar, which shows a PDF file named "F\_WebDataTNMBExhibitsFilesPDFLists3\_25-bk-00042\_1616728\_6494\_PrintList(1).pdf" with a size of 177 KB and a status of "Done". A red arrow points from the callout bubble to the download bar notification.

The exhibit list will be accessible in the computer's download folder, or through the browser download shortcut as pictured.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Exhibit List – 4 of 4

An exhibit list can be helpful to keep track of the exhibits uploaded.

United States Bankruptcy Court  
Middle District of Tennessee - TEST  
Case No.: 3:25-bk-00042  
Adv. Proc. No.:

In Re: Tad Ernest Smithson  
Debtor

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

### Tad Smithson's Exhibit List

Exhibit File(s)	Admissibility Stipulated	Date Submitted
1001.Appraisal.pdf		2/23/2026
1002.Written Offer.pdf		2/23/2026
1003.Petition.pdf		2/23/2026
1004.Title.pdf		2/23/2026

United States Bankruptcy Court  
Middle District of Tennessee - TEST

Case No.: 3:25-bk-00042  
Adv. Proc. No.:

In Re: Tad Ernest Smithson  
Debtor

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)

### Car Creditor's Exhibit List

Exhibit File(s)	Admissibility Stipulated	Date Submitted
2001.Contract.pdf		3/2/2026
2002.POC.pdf		3/2/2026
2003.Title.pdf		3/2/2026



# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

# STEP-BY-STEP INSTRUCTION

## Editing Exhibits in EESA (Edit access)



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Editing – 1 of 4

Upload Exhibit(s)  
or drag and drop files here

2/10/2026 9:00 AM - 2/10/2026 9:00 AM - Doc# 7 Print Exhibit List Edit Copy Download

<input checked="" type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED
<input checked="" type="checkbox"/>	3004 Trustee Certificate.pdf	3/4/2026	2/10/2026 9:00 AM 2/10/2026 9:00 AM - Doc# 7 Trustee Financial Management In mailed on 1/7/26. Fil document(s)6). (T	<input type="checkbox"/>	<input type="checkbox"/>

Check the box next to any exhibits you wish to edit. Then click the "Edit" button.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Editing – 2 of 4

**Edit Exhibit Data** [X]

For which party are you submitting exhibits?

- Tad Ernest Smithson
- US TRUSTEE
- JEANNE ANN
- Car Creditor

Grant access to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

You can change the party for whom the exhibits have been submitted. This can be helpful when copying exhibits to a different case or a different hearing. (See “Copying Exhibits” below.)



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Editing – 3 of 4

**Edit Exhibit Data** ✕

For which party are you submitting exhibits?

Tad Ernest Smithson

US TRUSTEE

JEANNE ANN

Car Creditor

Grant access to these parties:

- All Parties
- JEANNE ANN
- Car Creditor
- Tad Ernest Smithson
- TestAttorney TNMB
- TestTrust TNMB
- Testattorneyb Tnmb
- US TRUSTEE

You can adjust which parties will be able to view your exhibits inside of EESA.

After making your choices, click "Save Changes."



# U.S. BANKRUPTCY COURT

## MIDDLE DISTRICT OF TENNESSEE



# Editing – 4 of 4

Exhibit updated successfully!

Exhibit ID: 32133

Party: Car Creditor (attorney\_id: 1616981)

Attorney Access: All Parties, JEANNE ANN I, Car Creditor, Tao

Ernest Smithson, TestAttorney TNMB, TestTrust TNMB, Testattorneyb  
Tnmb, US TRUSTEE

OK

You will receive a confirmation notice that your exhibit(s) edit was successful. Click "OK" to exit.



# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

## STEP-BY-STEP INSTRUCTION

# Downloading Exhibits from EESA



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Downloading – 1 of 4

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Print Exhibit List Edit Copy Download Delete

Filter by hearing/trial

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Cre

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Cre

	1/20/2026 9:00 AM					
<input type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson
<input type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)	<input type="checkbox"/>	<input type="checkbox"/>	Tad Ernest Smithson

Select the hearing from which you want to select exhibits or select from the main screen for all exhibits in a case.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Downloading – 2 of 4

[Upload Exhibit\(s\)](#)  
or drag and drop files here

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 [Print Exhibit List](#) [Edit](#) [Copy](#) [Download](#) [Delete](#)

<input checked="" type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED	PARTY
<input checked="" type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, Tad Ernest Smithson)		<input type="checkbox"/>	Tad Ernest Smithson
<input checked="" type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, Tad Ernest Smithson)		<input type="checkbox"/>	Tad Ernest Smithson
<input checked="" type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, Tad Ernest Smithson)		<input type="checkbox"/>	Tad Ernest Smithson
<input checked="" type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, Tad Ernest Smithson)		<input type="checkbox"/>	Tad Ernest Smithson

Check the exhibits you wish to download to your computer and then click "Download."



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Downloading – 3 of 4

The screenshot shows the exhibit list for Case No. 3:25-bk-00042. A download menu is open, showing two zip files: 'exhibits (5).zip' (107 KB) and 'exhibits (4).zip'. A red callout bubble points to the menu with the text: 'The selected exhibits will be compressed into a .zip file and saved to your computer's default download location.'

Case No: 3:25-bk-00042  
IN RE: CASE 3:25-bk-00042

Upload Exhibit(s)  
or drag and drop files here

1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5

<input checked="" type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	FILED	PARTY
<input checked="" type="checkbox"/>	1001.Appraisal.pdf	2/23/2026			
<input checked="" type="checkbox"/>	1002.Written Offer.pdf	2/23/2026			
<input checked="" type="checkbox"/>	1003.Petition.pdf	2/23/2026			
<input checked="" type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM - Case 3:25-bk-00042-1004-1 (Redeem - BK Motion) Certificate of Service for Exhibits (RE-related document(s)4), (TNMB, TestAttorney) behalf of: Creditor Car Creditor (RE-related document(s)4), (TNMB, TestAttorney)		Tad Ernest Smithson



# U.S. BANKRUPTCY COURT

## MIDDLE DISTRICT OF TENNESSEE



# Downloading – 4 of 4

Name	Type
 1001.Appraisal	Adobe Acrobat Document
 1002.Written Offer	Adobe Acrobat Document
 1003.Petition	Adobe Acrobat Document
 1004.Title	Adobe Acrobat Document

The files in the .zip file can then be extracted or the file opened, and the exhibits can be viewed.



# U.S. BANKRUPTCY COURT

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MIDDLE DISTRICT OF TENNESSEE

701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203

## CM/ECF

## STEP-BY-STEP INSTRUCTION

# Copying Exhibits to other Hearings



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



# Copying – 1 of 17

Exhibits can be copied to a different hearing in the same case  
(see “Copying – 3 of 17” et seq.).

Exhibits can also be copied to a different hearing in a different case  
(see “Copying – 10 of 17” et seq.).



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 2 of 17

Case No: 3:25-bk-00042  
IN RE: CASE 3:25-bk-00042

Upload Exhibit(s)  
or drag and drop files here

Filter by hearing/trial Print Exhibit List Edit Copy Download Delete

<input checked="" type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STATUS	ADMITTED	PARTY
<input checked="" type="checkbox"/>	1001.Appraisal.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB)		<input type="checkbox"/>	Tad Ernest Smithson
<input checked="" type="checkbox"/>	1002.Written Offer.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB)		<input type="checkbox"/>	est
<input checked="" type="checkbox"/>	1003.Petition.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB)		<input type="checkbox"/>	on
<input checked="" type="checkbox"/>	1004.Title.pdf	2/23/2026	1/20/2026 9:00 AM 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to (4 Motion and Notice to Redeem - BK Motion) Certificate of Service mailed on 12/19/2025. Filed on the behalf of: Creditor Car Creditor (RE: related document(s)4). (TNMB, TestAttorney)		<input type="checkbox"/>	Tad Ernest Smithson

Copy selected exhibits

Click the exhibits to be copied to another hearing or case and then click "Copy."



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Copying – 3 of 17**

**Copy Exhibit** [Close]

Copying exhibits:  
1001.Appraisal.pdf, 1002.Written Offer.pdf, 1003.Petition.pdf,  
1004.Title.pdf

Copy to:

Another hearing/trial in this case  
 Another case

Select target hearing/trial

Select a hearing date [Dropdown]

Cancel

Select if you are copying the exhibits to another hearing in this case, or to another hearing in a different case.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 4 of 17

**Copy Exhibit**

Copying exhibits:  
1001.Appraisal.pdf, 1002.Written Offer.pdf, 1003.Petition.pdf,  
1004.Title.pdf

Copy to:  
 Another hearing/trial in this case  
 Another case

Select target hearing/trial  
2/10/2026 9:00 AM - Doc# 7 Trustees Objection to (6)

Prefix Number:  
1000

Exhibits will be automatically numbered according to the prefix number

Preview of copied exhibits:

1001	Appraisal.pdf	↑ ↓
1002	Written Offer.pdf	↑ ↓
1003	Petition.pdf	↑ ↓
1004	Title.pdf	↑ ↓

Cancel Copy

If moving the exhibits to another hearing in the same case, select the hearing to which the exhibits are to be copied from the list of existing hearings.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 5 of 17

**Copy Exhibit**

Copying exhibits:  
1001.Appraisal.pdf, 1002.Written Offer.pdf, 1003.Petition.pdf, 1004.Title.pdf

Copy to:  
 Another hearing/trial in this case  
 Another case

Select target hearing/trial  
2/10/2026 9:00 AM - Doc# 7 Trustees Objection to (6)

Prefix Number  
1000

Exhibits will be automatically numbered according to the prefix number

Preview of copied exhibits:

1001	Appraisal.pdf	↑ ↓
1002	Written Offer.pdf	↑ ↓
1003	Petition.pdf	↑ ↓
1004	Title.pdf	↑ ↓

Cancel Copy

Be sure to select the appropriate number designation for your party's role in the new hearing.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 6 of 17

**Copy Exhibit** [Close]

Copying exhibits:  
1001.Appraisal.pdf, 1002.Written Offer.pdf, 1003.Petition.pdf,  
1004.Title.pdf

Copy to:

Another hearing/trial in this case  
 Another case

Select target hearing/trial

2/10/2026 9:00 AM - Doc# 7 Trustees Objection to (6) [Dropdown]

Prefix Number:

1000 [Dropdown]

Exhibits will be automatically numbered according to the prefix number

Preview of copied exhibits:

☰ 1001	Appraisal.pdf	↑ ↓
☰ 1002	Written Offer.pdf	↑ ↓
☰ 1003	Petition.pdf	↑ ↓
☰ 1004	Title.pdf	↑ ↓

Cancel [Copy]

The exhibits can be renamed and reordered before clicking “Copy” to copy the exhibits to the new hearing.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



Copying – 7 of 17

Copied 4 exhibit(s):  
1001.Appraisal.pdf  
1002.Title.pdf  
1003.Petition.pdf  
1004.Written Offer.pdf

OK

A confirmation window  
will appear. Click "OK"  
to close.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 8 of 17

CM/ECF Bankruptcy Adversary Query Reports Utilities Search Help What's New Log Out ( kdc)

Docket Sheet Claims Register List of Creditors Deadlines/Hearings Calendar Events 3/4/2026

Case No: 3:25-bk-00042  
IN RE: CASE 3:25-bk-00042

Upload Exhibit(s)  
or drag and drop files here

Filter by hearing/trial  
Filter by hearing/trial  
1/20/2026 9:00 AM - 1/20/2026 9:00 AM

1001.Appraisal.pdf

Trustees Objection  
Instructional Course - B  
on 1/17/26. Filed on the behalf of: Trustee  
document(s)6). (TNMB, TestTrust)

2/10/2026 9:00 AM



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Copying – 9 of 17**

The screenshot shows a web interface for a court case management system. At the top, there is a search bar with the text "Filter by hearing/trial" and a dropdown arrow. Below the search bar, a dropdown menu is open, showing the same text "Filter by hearing/trial" in a blue header. Underneath, there are two entries: "1/20/2026 9:00 AM - 1/20/2026 9:00 AM - Doc# 5 Creditors Objection to" and "2/10/2026 9:00 AM - 2/10/2026 9:00 AM - Doc# 7". Below the dropdown, there is a document entry with a checkbox, a document icon, the text "1001.Appraisal.pdf", and the date "3/4/2026". To the right of the date, there is a partial view of another entry with the date "2/10" and the text "Final mail doc".

The hearing with the copied exhibits should now be displaying.

Don't forget to select Edit after copying to adjust access if there are new or different participants in the new hearing.

The next instructions will cover copying exhibits to a hearing in another case.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



# Copying – 10 of 17

**Copy Exhibit** [X]

Copying exhibits:  
2001.Contract.pdf, 2003.Title.pdf

Copy to:

Another hearing/trial in this case

Another case

Enter full case number (e.g 3:25-bk-12345)

Enter case number (e.g., 3:25-bk-12345) **Find**

Cancel

To copy exhibits to another case, click "Another case."



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 11 of 17

**Copy Exhibit** ✕

Copying exhibits:  
2001.Contract.pdf, 2003.Title.pdf

Copy to:

Another hearing/trial in this case

Another case

Enter full case number (e.g 3:25-bk-12345)

3:26-bk-00001 Find

Cancel

Type the full, long-form case number to which you wish to copy the exhibits. An example of the correct format is provided.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Copying – 12 of 17**

**Copy Exhibit** [x]

Copying exhibits:  
2001.Contract.pdf, 2003.Title.pdf

Copy to:

Another hearing/trial in this case

Another case

Enter full case number (e.g 3:25-bk-12345)

3:26-bk-00001 **Find**

Select target hearing/trial

Select a hearing date [v]

Select a hearing date

3/11/2026 9:00 AM - Doc# 6 Objection to (5 Motion and Notice t  
cancel

Select the hearing in the new case to which you want to copy the exhibits.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 13 of 17

Copy to:

Another hearing/trial in this case

Another case

Enter full case number (e.g 3:25-bk-12345)

Select target hearing/trial

Grant access to view these exhibit(s) to these parties (target case):

All Parties

Tad Ernest Smithson

US TRUSTEE

TestTrustee TNMB

Car Creditor

Prefix Number:

Exhibits will be automatically numbered according to the prefix number

Preview of copied exhibits:

<input type="checkbox"/>	1001	Contract.pdf	↑	↓
<input type="checkbox"/>	1002	Title.pdf	↑	↓

Select which parties in the new case will be given access to the exhibits.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 14 of 17

Prefix Numbers

2000

Exhibits will be automatically numbered according to the prefix number

Preview of copied exhibits:

2001	Title.pdf	↑ ↓
2002	Contract.pdf	↑ ↓

Cancel  Copy

Remember to select the appropriate number series for your party role in the new case. You can rename your exhibits and adjust the order in which they should be numbered. Click "Copy" when completed.



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



**Copying – 15 of 17**

Copied 2 exhibit(s):  
2001.Title 2.pdf  
2002.Contract.pdf

**OK**

You will see a confirmation box that the exhibits have been copied to the new case and hearing.

**Exhibits**  
[Exhibits](#)

To view the exhibits in the new case, access the case by going back to the “Exhibits” link on the Bankruptcy main page.

26-00001

**Submit**

Enter the new case number and click “Submit.”



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 16 of 17

**Case No: 3:26-bk-00001**  
IN RE: CASE 3:26-bk-00001

**Upload Exhibit(s)**  
or drag and drop files here

Filter by hearing/trial Print Edit

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE
<input type="checkbox"/>	<a href="#">2001.Title 2.pdf</a>	3/2/2026	<b>3/11/2026 9:00 AM</b> 3/11/2026 9:00 AM - Doc# 6 Objection to (5 Motion and Notice to Suspend Payments - BK Motion) Certificate of Service mailed on 3/2/2025. Hearing held on 3/11/2026 at 09:00 AM, Joint Hearing Courtroom (NSH);
<input type="checkbox"/>	<a href="#">2002.Contract.pdf</a>	3/2/2026	<b>3/11/2026 9:00 AM</b> 3/11/2026 9:00 AM - Doc# 6 Objection to (5 Motion and Notice to Suspend Payments - BK Motion) Certificate of Service mailed on 3/2/2025. Hearing held on 3/11/2026 at 09:00 AM, Joint Hearing Courtroom (NSH);

The Exhibits will appear in the newly selected case.



# U.S. BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE



## Copying – 17 of 17

You may need to edit the access to the exhibits that were copied to the new case.

Case No: 3:26-bk-00001  
IN RE: CASE 3:26-bk-00001

[Upload Exhibit\(s\)](#)  
or drag and drop files here

Filter by hearing/trial [Print Exhibit List](#) [Edit](#) [Copy](#) [Download](#) [D](#)

<input type="checkbox"/>	NAME	DATE UPLOADED	HEARING DATE	STIPULATED	ADMITTED
<input checked="" type="checkbox"/>	2001.Title 2.pdf	3/2/2026	3/11/2026 9:00 AM 3/11/2026 9:00 AM - Doc# 6 Objection to (5 Motion and Notice to Suspend Payments - BK Motion) Certificate of Service mailed on 3/2/2025. Hearing will be held on 3/11/2026 at 09:00 AM, Joint Hearing Courtroom (NSH);	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	2002.Contract.pdf	3/2/2026	3/11/2026 9:00 AM 3/11/2026 9:00 AM - Doc# 6 Objection to (5 Motion and Notice to Suspend Payments - BK Motion) Certificate of Service mailed on 3/2/2025. Hearing will be held on 3/11/2026 at 09:00 AM, Joint Hearing Courtroom (NSH);	<input type="checkbox"/>	<input type="checkbox"/>



**U.S. BANKRUPTCY COURT**  
**MIDDLE DISTRICT OF TENNESSEE**



# Troubleshooting

Trouble with EESA? Self-help troubleshooting:

- Are you using a supported browser? Edge, Firefox, Chrome are supported.
- Have you cleared your internet browser's cache lately? (ctrl+shift+delete shortcut will clear the cache on most internet browsers)

If you call the Clerk's office for assistance, you will be asked these two questions first, so please verify before calling as these are the most common problems.

- The file naming conventions not being followed and the file size being too large are the next two most common errors.



# U.S. BANKRUPTCY COURT

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**MIDDLE DISTRICT OF TENNESSEE**

**701 BROADWAY, ROOM 170, NASHVILLE, TENNESSEE 37203**

If you are still unable to proceed with submitting files through EESA please call the Court Clerk's office at 615-736-5584 and we will attempt to assist you with EESA and do some preliminary troubleshooting. The Clerk's office will identify if it is a software problem and can escalate you to the IT department or a courtroom deputy as appropriate.

ECF Filers are highly encouraged to become familiar with the Local Bankruptcy Rules, ECF Procedures, and Electronic Evidence Procedures before committing any transaction in ECF or EESA.