

# TNMB Clerk's Office *Bulletin*

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**For more information and updates, please visit our website [www.tnmb.uscourts.gov](http://www.tnmb.uscourts.gov).**

## Ever wonder what those codes are at the upper left of the docket?

We call them “flags,” and they show important information to Clerk’s Office personnel about the case at a glance. Please note: a flag is a placeholder for internal court users and they are not determinative of the disposition or status of a case. The public must always review the entire docket and all underlying .pdf documents to make such determinations.

A full list of all flags used in this Court is available at <https://pacer.uscourts.gov/file-case/court-cmecf-lookup/court/TNMBK>. TNMB registered CM/ECF users can also access the flags from the Court’s website by the following path:



Click on  
CM/ECF  
Logo



Click  
"Further  
Information"  
Link



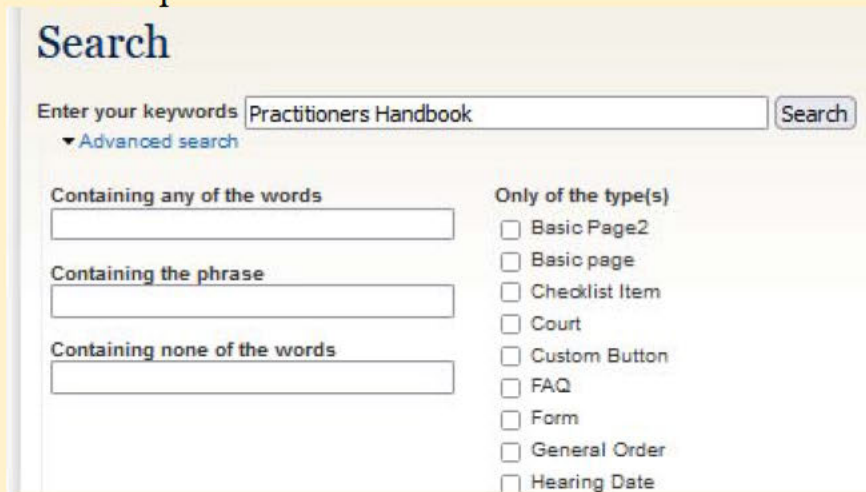
Go To "Flag  
Definitions"  
Table

# Finding Information Quickly and Easily at [www.tnmb.uscourts.gov](http://www.tnmb.uscourts.gov)

Just like ECF, the TNMB website has a search box. Simply enter search terms, *e.g.*, “Practitioners Handbook,” and review the results.

A search box with a blue border. Inside, there is a text input field with the placeholder text "Search this site" and a blue button labeled "GO".A screenshot of the search results page. At the top, it says "Search" in blue. Below that, it says "Enter your keywords" followed by a text input field containing "Practitioners Handbook" and a "Search" button. Underneath, there is a link for "Advanced search". The "Search results" section shows "Other Resources" with a link to "Practitioners Handbook (PDF) Debtor Electronic Bankruptcy Noticing (DeBN) ...". At the bottom, it says "Node Block - admin - 01/05/2017 - 05:43".

An advanced search option is also available.

A screenshot of the advanced search page. It has a "Search" header. Below it, "Enter your keywords" is followed by a text input field with "Practitioners Handbook" and a "Search" button. A link for "Advanced search" is below that. There are three sections for refining the search: "Containing any of the words" with a text input field, "Containing the phrase" with a text input field, and "Containing none of the words" with a text input field. To the right, under "Only of the type(s)", there is a list of checkboxes: Basic Page2, Basic page, Checklist Item, Court, Custom Button, FAQ, Form, General Order, and Hearing Date.

ask us >>>

**Q:** How can a filer determine if a fee will be assessed for a filing before submitting the filing?

**A:** The Bankruptcy Court Fee Schedule is published on the TNMB website under “Court Information.” In addition, the “Bankruptcy Court Miscellaneous Fee Schedule,” which offers notes as to the specific fees, is published on the Administrative Office of the United States Courts website [www.uscourts.gov](http://www.uscourts.gov).

## Practitioner’s Handbook

The TNMB Practitioner’s Handbook is available at [www.tnmb.uscourts.gov](http://www.tnmb.uscourts.gov) and covers, among others, the following topics:

- LBR 9013 Motions
- Motions for Relief from Stay
- Expediting Matters
- Reaffirmation Agreements
- § 522(q)(1) Motions
- Claim Transfers/Assignments



# Motions to Sell Property

TNMB currently has three ECF events to file a motion to sell under LBR 9013-1: Bankruptcy Events → Motions → LBR 9013 Motions with Notice →

- Sell Property Free and Clear of Liens under Section 363(f) - BK Motion
- Sell Property Other Than 363(f) - BK Motion
- Sale of Property under Section 363(b) - BK Motion.

Of these three events, only the Motion to Sell under § 363(f) carries a filing fee (currently \$188).

If a filer requests a free and clear sale relief under § 363(f), the fee will be assessed regardless of which ECF event is used to file the motion.

Reminder: LBR 6005-1(c) provides that “Compensation of a real estate agent shall not exceed six percent (6%) of gross proceeds except upon motion filed pursuant to LBR 9013-1. Expenses of a real estate agent shall only be reimbursed upon motion filed pursuant to LBR 9013-1.”



## LOST AND FOUND

Did you or your client leave something in a courtroom, a conference room, the attorney lounge, or a restroom? Please call Intake at (615) 736-5584.

We have one pair of prescription eyeglasses found in courtroom 1 and a silver bracelet found in Intake.

## Upcoming Court Holidays

Columbus Day	Monday, 10/11/2021
Veterans' Day	Thursday 11/11/2021
Thanksgiving Day	Thursday, 11/25/2021
Day after Thanksgiving	Friday, 11/26/2021
Administrative Day	Thursday, 12/23/2021
Christmas Day	Friday, 12/24/2021 (observed)

Please note that CM/ECF and the Voice Case Information System are available, absent a service interruption, 24 hours a day, 7 days a week.

## *finalthoughts...*

Persons coming to the building for Bankruptcy Court business are asked to adhere to the directions provided by the Customs House Facility Security Committee (posted signage/Court Security Officers). Visitors to Intake or the Bankruptcy Court must follow the COVID-19 protocols set forth by Court.

The Second Floor of the Customs House remains closed to the public unless an in-person matter is ordered by the Court.

*Attorneys, litigants, and interested parties should routinely check the Court's website at [www.tnmb.uscourts.gov](http://www.tnmb.uscourts.gov) for any changes in Court procedures.*

### *Questions?*

Please direct any questions to

(615) 736-5584

Monday – Friday

8:00 a.m. to 4:00 p.m.

### *Filing with the Court*

The use of ECF, U.S. Mail or other mail delivery options remain highly encouraged.

The mailing address of the Clerk's Office is:

United States  
Bankruptcy Court  
Middle District of Tennessee  
701 Broadway, Room 170  
Nashville, TN 37203.

### *Using the Dropbox...*

In the event that Intake is unstaffed during the normal operating hours of Monday-Friday 8-4 excluding holidays, the dropbox located in the Intake waiting area will be available.

If Intake is not staffed and a filing is time sensitive, please call Karin Wolfe at (615) 695-4230 or the Clerk's Office at (615) 695-4224, and we will assist you.