|  |  |
| --- | --- |
| Attorney or Party Name, Address, Telephone & FAX No., State Bar No. & Email Address | FOR COURT USE ONLY |
| * *Individual appearing without attorney*
* *Attorney for*:
 |
| **UNITED STATES BANKRUPTCY COURT MIDDLE DISTRICT OF TENNESSEE –** *Name of* **DIVISION** |
| In re: | CASE NO:CHAPTER: JUDGEADVERSARY NO: |
| Debtor(s). | **CERTIFICATE OF SERVICE (PROOF OF SERVICE OF DOCUMENT)****[INSERT DOCUMENT SERVED]** |
| Indicate the manner in which service was accomplished for any and all paragraphs utilized below:* Personal Delivery (Hand-delivery) ☐ Overnight Mail ☐ First Class Mail ☐ Facsimile\* ☐ Email\*
* Other (explain):

**\*** *Service by electronic means (facsimile or email) requires compliance with F.R.Civ.P. 5(b)(2)(E).* |

# Certificate of Service When All Case Participants are CM/ECF Users (NEF Notice)

I certify that on [date] I electronically filed the foregoing document(s) and that they are available for viewing and downloading from the Court’s CM/ECF system, and that all participants in the case are registered CM/ECF users and that service will be accomplished by the CM/ECF system. I checked the CM/ECF docket for this bankruptcy case or proceeding and determined that the following persons are on the Electronic Mail Notice List to receive Notice of Electronic Filing (“NEF”) transmission at the email addresses stated below:

# Certificate of Service When Not All Case Participants are CM/ECF Users (NEF Notice & Conventional Mailing)

I certify that on [date] I electronically filed the foregoing document(s) and that they are available for viewing and downloading from the Court’s CM/ECF system, and that the participants in the case that are registered CM/ECF users will be served electronically by the CM/ECF system. I further certify that a copy of the foregoing document(s) was ☐ hand delivered or ☐ mailed via U.S. Mail or other carrier] to the person(s) listed below:

[List the name and address of each case participant who is not registered as a CM/ECF user and manner of service if other than carrier after listed recipient]

# Certificate of Service for Conventionally Filed Documents

I certify that on [date] I served the foregoing document(s) by ☐ hand delivered or ☐ mailed via U.S. Mail postage prepaid or other carrier to the person(s) listed below:

[List the name and address of each attorney/party served who is not registered as a CM/ECF user and manner of service if other than carrier after listed recipient]

Dated: /s/ Electronic Signature [Name of Individual Serving and Noticing Document] [Title of Individual]

[Address] [Telephone No.] [Email Address]