

UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF TENNESSEE

JUN 09 2021

IN RE:

RESUMPTION OF COUNTER
SERVICES FOR THE CLERK'S
INTAKE DEPARTMENT (ROOM 170)

ADMINISTRATIVE ORDER
NO. 2021-1

As a result of the COVID-19 pandemic, the Bankruptcy Court for the Middle District of Tennessee issued Administrative Order Number 20-4, modifying certain operations of the Clerk of Court in response to concerns over the safety and welfare of the general public and Court employees. Because the public health crisis has satisfactorily diminished to a level that allows for the resumption of certain services to the public, the Court directs the Clerk to reinstate intake department counter services, as follows:

1. Administrative Order 20-4 is rescinded as to paragraph 7, effective June 14, 2021. The intake department public counter for the Clerk of Court, Customs House, 701 Broadway, Room 170, Nashville, Tennessee will reopen June 14, 2021 for regular business hours— Monday through Friday, 8:00 AM to 4:00 PM. Over-the-counter fee payments will be accepted beginning on that date. Payments made by cash must be in the correct amount as the Clerk does not provide change. Visitors to Room 170 must follow the COVID-19 protocols set forth by the Court when visiting Court or Clerk areas.
2. The drop-box located at the entry of the building will be relocated to the intake department's waiting room area (Room 170) for use when staff is not available to handle receipt of payments or filings. All items submitted in the drop-box will be filed stamped and are deemed filed as of the date tendered in the drop-box.

3. Documents submitted by U.S. Mail or hand-delivered are deemed filed as of the date received by the Clerk of Court. Filings will be processed in the normal course of business by the Clerk.


4. The second floor will remain closed to the public unless an in-person matter is ordered by the Court.

SO ORDERED.

Dated: June th, 2021


MARIAN F. HARRISON
Chief United States Bankruptcy Judge


RANDAL S. MASHBURN
United States Bankruptcy Judge


CHARLES M. WALKER
United States Bankruptcy Judge